

PART 1

How did you find out about this property? Website Rental Sign Walk-in Referral Other

Agency Details

Daynes Property
28 Elizabeth Street
ACACIA RIDGE QLD 4110

Phone: 0430 314 004
Fax: - 07 3488 8191
reception@daynesproperty.com

Rental Property Details

ADDRESS _____

SUBURB _____ STATE _____ POSTCODE _____

RENT \$_____ per week/fortnight BOND \$_____ (4 weeks rent) Bond Loan

TERM _____ Fixed term agreement Periodic agreement

START ____/____/____ END ____/____/____

PART 2 Applicant Details

FULL NAME _____

Have you been known by any other name(s)? Yes No
If yes, what name(s)? _____

MOBILE _____ PHONE _____ EMAIL _____

Current Rental Details

ADDRESS _____

SUBURB _____ STATE _____ POSTCODE _____

RENT \$_____ per week Period of Occupancy _____ months/years

Do you think that your bond will be refunded in full? Yes No - Why? _____

AGENT/LANDLORD _____

PHONE _____ FAX _____ EMAIL _____

Previous Address

ADDRESS _____

SUBURB _____ STATE _____ POSTCODE _____

RENT \$_____ per week Period of Occupancy _____ months/years

AGENT/LANDLORD _____

PHONE _____ FAX _____ EMAIL _____

Employment Details

CURRENT EMPLOYER _____

Full time Part time Casual Contract Centrelink - please provide recent statement

YOUR POSITION _____ SUPERVISOR'S NAME _____

PHONE _____ FAX _____ EMAIL _____

LENGTH OF EMPLOYMENT _____ *months/years*

TOTAL INCOME _____ *per week/fortnight/month*

PHONE _____ FAX _____ EMAIL _____

Self Employed

COMPANY NAME TRADING AS _____

ADDRESS _____

ABN _____ INDUSTRY/NAME OF BUSINESS _____

How long have you been self employed? _____ *months/years*

Total annual income (as declared to ATO) \$ _____

ACCOUNTANT NAME _____

PHONE _____ FAX _____ EMAIL _____

CREDITOR REFERENCE NAME _____

PHONE _____ FAX _____ EMAIL _____

Student or Not Currently Employed

STUDENT ID # _____ INSTITUTION/FACULTY _____

COURSE DURATION _____ *months/years*

Please indicate documents supplied with this application to confirm your income source:

Parent/guardian Centrelink documents Austudy documents Bank statements Other

Australian Citizenship Status

Yes No - copies of Passport/Visa attached

Visa Expiry Date ___/___/___

Vehicle Information

Total number of vehicles to be kept at the premises: _____

REGISTRATION NO _____ MODEL _____ STATE _____

REGISTRATION NO _____ MODEL _____ STATE _____

Occupancy Details

Full names, current addresses and ages of all people, including children, who will live at this property.

FULL NAME	ADDRESS	DATE OF BIRTH
_____	_____	____/____/____
_____	_____	____/____/____
_____	_____	____/____/____
_____	_____	____/____/____

Smoking

Are you or any of the dependants living with you a smoker? Yes No

Pets

Do you intend on keeping pets at the property? Yes - complete the following No

NAME	TYPE	BREED	COUNCIL REG NO	PHOTO
_____	_____	_____	_____	<input type="checkbox"/> Yes
_____	_____	_____	_____	<input type="checkbox"/> Yes

Emergency Contact Details

Please provide the details of personal representatives who will not be living with you.

Name	Name
Relationship	Relationship
Address	Address
Mobile	Mobile
Work	Work

Personal References

Please provide the details of personal references who are not related to you.

FULL NAME	OCCUPATION	CONTACT
_____	_____	_____
_____	_____	_____

Please ensure each of these people has agreed for you to nominate them as a referee.

PART 3 Supporting Documents

You are required to meet a 100 point identification criterion upon submission of your application. This **MUST** include photo ID (drivers licence, passport, 18+ card). Please tick the identifying documents you have provided with your application.

40 Points

- | | | |
|--|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> Drivers Licence | <input type="checkbox"/> Passport | <input type="checkbox"/> 18+ Card |
|--|-----------------------------------|-----------------------------------|

30 Points

- | | | |
|--|-----------------------------------|--|
| <input type="checkbox"/> Centrelink Card | <input type="checkbox"/> DVA Card | <input type="checkbox"/> Birth Certificate |
| <input type="checkbox"/> Other Photo ID | | |

10 Points

- | | | |
|--|--|--|
| <input type="checkbox"/> Tenancy Ledger | <input type="checkbox"/> Motor Vehicle Reg | <input type="checkbox"/> Telephone Account |
| <input type="checkbox"/> Electricity Account | <input type="checkbox"/> Gas Account | <input type="checkbox"/> Bank Statement |

Proof of Income

You are also required to supply the agent/lessor with proof of income upon submission of your application.

- | | |
|---|--|
| <input type="checkbox"/> Employed | Last TWO pay slips |
| <input type="checkbox"/> Self Employed | Bank statements, group certificates, tax return or accountant's letter |
| <input type="checkbox"/> Not Employed | Centrelink statement |

Part 4 Declaration

I confirm the following:

1. I have never been evicted by any lessor or agency. True False
2. I have not been refused a property by another lessor or agency. True False
3. I am not in debt to another lessor or agency. True False
4. There is no reason that will affect my ability to pay rent when it is due. True False
5. My last rental bond will be/has been refunded in full. True False

I declare that the information disclosed in this application is true and correct. I consent to the information disclosed in this application being verified, and to the access of Tenancy Information Centre of Australia and National Tenancy Database records for information about my tenancy history if applicable. I apply for approval to rent the premises referred to in this form and acknowledge that my application will be referred to the lessor of the property for consideration. I declare that (please complete):

I have inspected the premises on ___/___/___ and accept the current condition.

I would like to apply for a tenancy for a period of _____ months, at the rental amount of \$_____ per week, commencing on ___/___/___.

- One application is to be completed by each person over the age of 18 who wishes to reside at the property.
- All applicants are to provide copies of documents from the list above, adding up to 100 points (minimum).

I understand that if this application is approved by the lessor:

- All approved applicants will sign the General Tenancy Agreement within 24 hours of notification.
- I have calculated that \$_____ (2 weeks rent) will be paid to the agency **within 24 hours of approval as a deposit on the property.** I understand that this amount will be credited to the first 2 weeks rent once the tenancy agreement commences.
- I have calculated that \$_____ (4 weeks rent) will be paid to the agency **before the tenancy agreement commences.**

Part 5 Acknowledgement

Please acknowledge the following by selecting either Yes or No.

I, the applicant

1. Acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongings. Yes
No
2. Understand that you as the agent/lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property - in particular to check my identification, my ability to care for the property, my character and my creditworthiness. Yes
No
 - 2.1 For such purposes, I authorise you to contact the persons named in this application, and to undertake such enquiries and searches (including tenancy databases searches) as you consider reasonably necessary. Yes
No
 - 2.2 In doing so, I understand that information provided by me may be disclosed to, and further information obtained from, referees named in this application and other relevant third parties. Yes
No
3. Acknowledge and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why. Yes
No
4. Consent and understand that should my tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for the agent/lessor to pass my details onto others which may include (by is not limited to) insurance companies, body corporates, contractors, other real estate agents, salespeople and tenancy default databases. Yes
No
5. Acknowledge that I have received and reviewed the general tenancy agreement (Form 18a), the standard terms and any special terms before completing this application. Yes
No
6. Acknowledge that I have received or have available the information statement (Form 17a), body corporate by-laws (if applicable) before completing this application. Yes
No
7. Acknowledge that I have signed the agency's privacy notice and consent. Yes
No
8. Acknowledge that the lessor and applicant (tenant) are bound by this agreement immediately upon communication of either the lessor or agent's acceptance of the application. Yes
No
9. Consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the *Electronic Transactions (Queensland) Act 2001* and the *Electronic Transactions Act 1999 (Cth)*. Yes
No
10. Declare that the above information is true and correct and that I have supplied it of my own free will. Yes
No

Name of applicant: _____

Signature: _____

Date: ____ / ____ / ____